

HAVANT BOROUGH COUNCIL

At a meeting of the Council of the Borough of Havant held on 12 December 2012

Present:

Councillor Shimbart (Mayor)

Councillors Bastin, Mrs Blackett, Bolton, Briggs, Branson, Buckley, Brown, Cheshire, Collins, Cousins, Fairhurst, Farrow, Galloway, Gibb-Gray, Guest, Heard, Hilton, Johnson, Lenaghan, Pierce Jones, Ponsonby, Mrs Shimbart, Mrs Smallcorn (Deputy Mayor), Smith J, Smith G, Turner, Weeks, Wilson and Tarrant

38. Apologies for Absence

Apologies for absence were received from Councillors Edwards, Hart, Hunt, Keast, Kennedy and K Smith

39. Minutes

The minutes from the last ordinary meeting held on 17 October 2012 and the Extraordinary meeting held on 21 November 2012 were agreed as correct records and signed.

40. Matters Arising

Councillors Wilson and Ponsonby wished to be added to the list of those voting against the deferment proposal at the Extraordinary meeting held on 21 November 2012.

41. Declarations of Interests

There were no declarations

42. Mayor's Announcements

The Mayor gave details of past and future civic events and engagements

43. Cabinet Member Reports

Cabinet members submitted written and verbal reports on the work within their portfolios.

44. Motion

The Mayor proposed and spoke to the following motion:

Motion that Havant Borough Council supports the Heroes Welcome UK campaign

Council (12.12.12)

Proposed by Councillor G Shimbart

Seconded by Councillor P Buckley

As Councillors will be aware, Hampshire is quite a military hub and is considered the birthplace of the Royal Navy, British Army and the Royal Air Force. Within Hampshire we still have many representations of these services and have significantly supported these in recent years. I believe we should further our support by joining the Heroes Welcome Campaign. Heroes Welcome is very much a visual support scheme; where displayed, the Heroes Welcome logo shows support for British Armed Forces personnel and indicates a warm welcome, special acknowledgement or even a little discount as appropriate.

The Scheme is free to join, flexible and simple to operate, all that is asked is that if you do join, then you show your open support to service personnel in a way that is both meaningful and appropriate.

If Councillors would like more details of this great initiative then I urge them to visit www.heroeswelcome.co.uk which will give a far better overview than can be given here.

Since its inception in 2008 the Heroes Welcome ethos has been adopted by more than 40, towns, cities and regions from all corners of the United Kingdom (including Guildford Borough, Haslemere, Godalming, Farnham, Test Valley, East Hampshire and Gosport, and their community network continues to grow steadily.

Further to this in July 2011 Councillor Anna McNair Scott - then Chairman of Hampshire County Council - made contact with Heroes Welcome and Heroes Welcome In Hampshire was officially launched at Winchester by her, on the 11th day of the 11th Month, at 11am, 2011. This support is very much appreciated by all those serving in the Armed Forces.

I feel affiliation to this scheme encourages a positive mindset towards our service men and women. It also sends a strong message of support to the county, if the Council furthers these sentiments and lends its support to this campaign.

It was then proposed that:

(i) Havant Borough Council supports **Heroes Welcome UK** campaign by displaying the Logo at the Plaza and other Council buildings, creating an affiliation with the website, encouraging Councillors and Officers to display car stickers where appropriate and encouraging local businesses to support the scheme if they so wish and to also display a window cling; and

(ii) Although the scheme is free, the Council set aside £150.00 to order car stickers and window clings for use as set out in (i) above.

The proposal was put to the vote, carried and therefore

RESOLVED accordingly.

45. Cabinet/Board/Committee Recommendations

- A The Council considered Cabinet minute 49/09/2012 which put forward recommendations relating to car parking following a review which had been undertaken by the Scrutiny Board. It was proposed by Councillor Briggs and seconded by Councillor Johnson.

The minute was called for debate by Councillor Buckley. Councillor Buckley stated that increasing charges in just two of the Borough's car park was not fair to the residents or businesses in those areas. During debate other Councillors spoke similarly. With several amendments to the minute being proposed, the Mayor agreed that the Council meeting be adjourned and a single amendment be formed.

The Meeting adjourned between 6.17pm and 6.43pm

Councillor Lenaghan proposed the following:

That one hour stay charges be held at 80p and that Hayling Health Centre be charged the same as Havant Health Centre.

The amendment was seconded by Councillor Turner, put to the vote and lost.

Councillor Gillett proposed the following:

One hour stay is a blanket charge of £1 across the Borough's town and district centre car parks. Hayling Health Centre will be the same charge and arrangements as Havant Health Centre. This amendment excludes Beachlands and Civic Centre car parks.

The amendment was then seconded by Councillor Buckley, put to the vote and carried.

Cabinet minute 49/09/2012 as amended was then put to the vote as the substantive motion, and carried and so therefore

RESOLVED accordingly.

- B The Council considered Cabinet minute 56/11/2012 which proposed that Council adopt a new Asset Management Strategy and Policy. It was proposed by Councillor Briggs and seconded by Councillor Guest, put to the vote and carried

RESOLVED that Cabinet minute 56/11/2012 be approved and adopted.

- C The Council considered Cabinet minute 57/11/2012 which set out proposed amendments to the Members Allowances Scheme. It was proposed by Councillor Johnson and seconded by Councillor Branson, put to the vote and carried

Council (12.12.12)

RESOLVED that Cabinet minute 57/11/2012 be approved and adopted.

- D The Council considered Cabinet minute 58/11/2012 which set out the Cabinet's considered opinion relating to the adoption of the Council Tax Support Scheme. The Cabinet had considered various options and proposed option 5 in the Cabinet report to Council for approval. It was proposed by Councillor Branson and seconded by Councillor Blackett, put to the vote and carried.

RESOLVED that Cabinet minute 58/11/2012 be approved and adopted.

46. Portfolio Holders and Chairmen's Question Time

Councillors Briggs, Cheshire, Guest, Weeks and Branson all answered questions relating to work within their portfolios. Questions for Councillor Collins were noted for future reply.

47. Acceptance of Minutes

RESOLVED that the minutes contained within the Minute Volume dated 4 October to 28 November 2012 be accepted.

48. Appointment of Monitoring Officer

RESOLVED that Mrs J Barden-Hernandez be appointed as Monitoring Officer

49. Casual Committee Changes

RESOLVED that the change of Councillor Ponsonby added to the Scrutiny Board be noted.

50. Calendar of Meetings - 2013/2014

RESOLVED that the Calendar of Meetings for 2013/2014 be approved.

The meeting commenced at 5.00 pm and concluded at 7.34 am

Minute Item 43

Report to Council 12 December 2012

By Cllr Tony Briggs, Leader

'Future Basing' – South East Hampshire 2020

We have started an exciting journey to develop a vision for the South East Hampshire Partnership in 2020. The journey started in November when the two Cabinets met with the Chief Executive and Executive Directors for a strategic session. We then met with the Executive Heads to develop the work further by looking in more detail at the vision from a service perspective.

We are using a technique called 'Future Basing' where we imagine that we have reached the year 2020 and that we have been successful. We then describe what our success will look like, what we have achieved, what type of organisation we work for and what our customers and partners are saying about us.

The next stage will be to work with the rest of the organisation to develop the vision for the future, outline the key actions required and identify the challenges we will need to overcome to deliver the vision by 2020. As part of this process we will be organising a conference with all councillors from across the two authorities to give everyone an opportunity to shape the vision further.

From the results of the Future Basing work Cabinets, Panel leads, JMT and Service Managers will work together to identify and clarify visions for each service and the major and corporate projects that need to happen to reach the vision. This will help us to determine our future beyond the current corporate strategy.

The output will be a high level description of how we see the South East Hampshire Partnership operating and what it will look like in 2020.

Supporting South Hampshire (Havant) Families

A new, centrally funded, government programme called "Troubled Families" has been launched aiming to transform the delivery of 'early help' for families across the country who struggle with a range of issues such as school attendance, involvement in youth crime and where an adult in the family is currently in receipt of unemployment benefits.

The scheme is designed for families that meet all three of the above criteria however there is flexibility built into the scheme in that additional local elements may be applied such as; Domestic Abuse, Drugs/Alcohol or Mental Health

Hampshire County Council is the lead agency for the county, and has been tasked with identifying 1,600 families out of the estimated 120,000 families nationally. Together with the County Council, District and Borough Councils, the NHS, the Department of Work and Pensions, Police, Fire, Prison and Probation Services are working to have agreed the following ambition:

- to develop early help for families to avoid problems from escalating and continuing across generations;
- to make a significant impact and deliver positive long term outcomes for families, their neighbours and communities;
- to transform services through better collaboration and based on what works;
- to assess how the approach can avoid costs to public services and wider society in the future;
- to commit to a longer term approach to based on the evaluation of the initial programme.

In the Havant area we will be seeking to identify and work with 210 families over the three years of the scheme, working with 60 families in the first year. Hampshire County Council are seeking to commission an intensive support service to support 20 families per year. They will also be making up to £1200 per family available for the remaining 40 families, in support of the scheme in the first year.

For each family, a co-ordinated multi-agency family plan will be developed from existing assessment documents, which have already been undertaken on individual family members. The family plan will identify the key agencies/organisations and will inform the most appropriate interventions.

Further updates will be provided as the programme progresses.

City Deals

I attended a meeting with the Chief Executive on 8 November with fellow districts, HCC and the cities of Southampton and Portsmouth to hear more about the Government's initiative for Round 2 of the "City Deal". This initiative will help with economic development across England giving defined wider areas the opportunity for new powers at a local level to boost local growth. Greater Manchester were included as part of Wave One of the deal and negotiated an "Earn Back Model" of taxes raised which they estimate could raise up to £30m being earned back in the Business Rates over the next thirty years. If successful, our economic growth priority should benefit from such freedoms by encouraging more investment in our area. Further discussions will be taking place during 2013 about this opportunity.

PCC Elections

Voting for the new Police and Crime Commissioner took place on Thursday 15 November. Simon Hayes has been elected the first Police and Crime Commissioner for Hampshire.

LGA Shared Chief Executive Network

I attended a national Leader's and Chief Executive Officer meeting at Local Government House in London. All Leaders who share their Chief Executive Officer's and Management Teams were invited. This was a valuable opportunity to meet fellow Council Leaders and explore the work they are progressing as well as share our own successes and best practice.

Report to Council 12 December 2012

By: Cllr David Guest, Planning & Development Portfolio Holder, Design & Heritage Champion

Planning Policy

Planning Policy continues to be high profile with Planning Minister Nick Boles saying that 'open land would be built on in exchange for commitments to defend greenbelt spaces and called for "beautiful" housing that was sensitive to its local area'. Closer to home the Local Plan (Allocations) Public consultation that started on 9 November and will run until 17 January is attracting public and press interest. The experience at the exhibitions is that whilst our communities remain concerned about infrastructure provision they recognise the need for the new homes. The Government message does seem to be getting through to counter the anti-development calls.

The Local Plan (Allocations) is progressing as quickly as possible and provides the framework that will enable the Council to make transparent decisions on where the new homes and other economic growth investment will be provided. Improvements in the economy could mean that developers may speculate on the planning system; the planning policies must adapt to these opportunities whilst remaining credible for the public's trust in the system.

Planning policy is involved in major projects at Dunsbury Hill Farm, Waterlooville and Havant Town Centre. Havant town centre is a focus for action. Regeneration of Market Parade, East Street and Solent Road are critical to the future of the town and the wider borough's prosperity and the Council will need to show clear leadership in these places.

The Inspector has published his report on the Community Infrastructure Levy (CIL) Charging Schedule Examination. He has found the Charging Schedule to be sound and agreed that rates of £100 per square metre in Emsworth and Hayling Island and £80 per square metre in the rest of the Borough are viable for residential development. Retail rates of £80 and £40 per square metre for large and small out of centre shopping development has also been agreed.

The Inspector's agreement to the Charging Schedule is a success for the Council, the second Council in Hampshire, after Portsmouth and only the third outside London in the South East to successfully reach this stage.

Work is now progressing on how the charges will be introduced; possibly, in April next year and options are being developed on how the CIL funds could be spent.

This will be another significant issue for the Council over the next year.

Development Management

Major applications

The number of major development proposals under consideration by the service remains high as the development management team continues to work closely with planning policy, housing and economic development to deliver the Council's strategic priorities of jobs and homes for local people.

An application has recently been submitted for a total of 191 dwellings on land at Manor Farm/Copsey's Nursery, Havant. The proposals have been formulated following

two Development Consultation Forums and other public engagement exercises carried out by the developer.

Permission has been granted for 92 dwellings on land south of Scratchface Lane, Havant following an extraordinary meeting of the Council held on 21 November and permission has also been granted for a total of 82 dwellings at St. Michael's Convent in Waterlooville.

An application for 79 dwellings on land east of New Lane and west of Warblington School will be considered by the Development Management Committee in the near future, as will proposals for major new retail development at Solent Road, Havant.

Other major applications are expected in the near future with Development Consultation Forums scheduled to hear proposals for major housing developments on land off Havant Road/Selangor Avenue, Emsworth (5 December) and Portsdown Hill Retail Park (17 January).

Councillor Training

A successful and well attended shared planning training event was held on Monday 15th October 2012 focussing on Conservation and Heritage issues across Havant and East Hampshire.

The final Planning Training session for the year has been arranged for 11 December 2012 commencing at 6.00pm in the Council Chamber at Penns Place, Petersfield.

This will be an informal session, starting with a brief up-date on recent and on-going changes to the planning system and the impact of the National Planning Policy Framework on appeals and the Local Plan. The remainder of the session will be a question and answer session on any planning topic or about the planning system in general. Councillors are encouraged to submit difficult questions in advance!

Legislation update

The nationally set planning application fees were increased by 15% across all categories on 22 November. This is the first increase in the national fees since 2008 and suggests that locally set fees will not be introduced by government in the near future.

The Government has produced its long awaited consultation document on extending permitted development rights. The consultation period runs until 24 December 2012.

The consultation refers to proposed changes to permitted development for extensions in the following categories:

- Householder extensions
- Shop and professional/financial services establishments
- Offices
- Industrial buildings

The most controversial element is likely to be the proposal to increase the size limits for the depth of single-storey domestic extensions from 4 m to 8 m (for a detached house) and from 3 m to 6 m (for all other houses) for a three year period. The changes would not apply to protected areas (Conservation Areas, SDNP). No changes are proposed for side extension or extensions of more than one storey.

Other limitations remain the same, such as developments should not cover more than 50% of the curtilage, extension height must not exceed 4 m and eaves height must not exceed 3 m within 2 m on a boundary. The changes do not relate to outbuildings.

There are also proposals to widen permitted development allowances for broadband infrastructure such as cabinets, telegraph poles and overhead lines.

It is proposed that the relaxation of the allowances for extensions would be in place for a three year period only. To benefit from the changes, developments must be complete within the 3 year time frame. Homeowners and businesses, wishing to exercise these rights, must notify the local planning authority on completion of the development. Where this notification is not received by the end of the three-year period, the development will not count as permitted development, and could be subject to enforcement action.

Building Control

Whilst 'business as usual' continues to be delivered to Building Control customers at East Hampshire and Havant Borough Council's an action plan for the delivery of a future shared service has been produced and agreed by both JEB and the Partnership Panel. Phases 2 and 3 of the action plan are currently being implemented. This involves a feasibility study and business case for the location of a future shared service and work to harmonise key procedures, systems, and performance and service levels. This work is at an early stage but will develop over the next few months.

Income is approximately 6k below budget at this stage. (Predicted £168,291 Actual £161,918 at end of October)

Coastal Engineering

Eastoke Point Coastal Defence Works

The design of the scheme has progressed well with an estimated saving on the allocated budget with the design work costing ~£180k; funding from the Environment Agency. The Project Appraisal Report (PAR) has been submitted to the Environment Agency and the Partnership project team attended the Environment Agency Project Assessment Board on the 25th October and gained informal approval for the full £6.6million approval sum which includes a contingency (estimated construction cost ~£5million). The formal approval letter is expected to be received in the next 2/3 weeks. Full press releases will be prepared for release once the formal approval letters have been received. An application for planning consent was made on the 27th September 2012 and a decision is expected on the 13th December 2012. Contract documents and drawings are being finalised. Also being progressed is the EU procurement procedure, the pre-qualification questionnaires have been sent out and it hoped to produce a short list of Contractors in early December. Construction tenders will be sent out either late in December or early January with the aim of awarding the Contract in March 2013. Construction of the scheme is expected to take between 4 and 6 months commencing in April.

South Hayling Beach Management Plan (BMP)

The 5 year BMP is now drafted and gained Cabinet approval in September. The completed Project Appraisal Report (PAR) for 5 years Flood Defence Grant in Aid funding for Beach Management activities on South Hayling was submitted to the Environment Agency (EA). The Partnership project team attended the EA Project

Assessment Board on the 25th October and gained informal approval for the full £1.6m approval sum which includes a contingency (estimated construction cost ~£1.3million) for the next 5 years of beach management activities. The formal approval letter is expected to be received in the next 2/3 weeks. Full press releases will be prepared for release once the formal approval letters have been received. The first phase of the 5 year BMP is expected to be delivered on site in March 2013.

Solent Wide Scoping Study for the Strategic Network of Environmental Sites

Our Framework Consultants 'Jacobs' and 'Atkins' are finalising the draft Scoping Study and Action Plan, following the Partnership's Comments on the first draft. We expect the final draft documents to be returned to us by 16th November 2012. Upon receipt, we will work with our key stakeholders to agree the Action Plan and how each action is best delivered. The final Scoping Study report and Action Plan will be available on the Partnership's website.

Portchester Castle to Emsworth Strategy

The final Strategy Appraisal Report (StAR) has been reviewed by the Partnership Team to ensure that all of our previous comments have been taken into account. Once Officers are satisfied these have been addressed the Strategy will be brought to Cabinet and then Full Council for their consideration and approval; this is likely to be ~February/March 2013.

Coastal Communities Adapting to Change (CCATCH)

The Solent Forum are leading on the CCATCH project which is part of the wider CC2150 European project which aims to engage with coastal communities at risk of change in new and innovative ways. The project is considering various sites but locally is looking at Hayling Island and Langstone. This project has experienced delays due to staffing constraints within the Solent Forum and problems nationally in obtaining the EU funding. The project is now months behind its original schedule but with the issues now resolved progress is once again being made. A new Solent Forum Officer has been appointed and funding from the EU has now been received. The next few months should see the establishment of a local engagement group and the beginnings of engagement with the wider community.

Flood Incident Planning and Response

The winter storm period when Partnership Duty Officers are on rota is currently in effect until the end of the Financial Year. On the 17th October we had our highest tide since 2008 (5.49mCD), and the first significant tide since the Coastal Partnership was formed. Environment Agency 'Flood Alert' messages were issued for all flood warning areas in the Partnership. This allowed us to test the wider setup for response management. Various precautions were undertaken along with liaison with the Emergency Planning officers present in each Local Authority (LA). Photos were taken over all the LA's frontages for us to have records of the water levels for this tide height at various vulnerable locations, which will also help with future strategies and funding proposals. The highest predicted tide of 2012 (5.1mCD in Portsmouth Harbour) has now passed without incident due to the good weather, although we have some further 5.0mCD tides due during this winter period.

Nore Barn Woods

Working in Partnership with the Friends of Nore Barn Woods, the Coastal Partnership has implemented the construction of a sacrificial bank along the exposed section of Nore Barn Woods. The works were undertaken by Havant's Engineering Works Team at a cost of £13,500 within a budget limit of £15,000; all works were fully funded by the Friends of Nore Barn Woods. The Friends of Nore Barn Woods have confirmed their gratitude to the Council for working with them on this local issue. The frontage will be monitored through the winter period and the small budget saving may be utilised to undertake any minor remedial works; subject to the Friends of Nore Barn Woods agreement.

Portfolio Holder Report – Council
Cllr Cheshire – Marketing & Development

Business Transformation

The Marketing Strategy is presently being reviewed by the Marketing and Development Panel. The Panel have got off to a great start and are ploughing ahead with their research and resource allocation. This important piece of work will explore the following: social enterprise, mutual's, decommissioning, outsourcing, in-sourcing, private business practices and different delivery models generally. The intention is for the panel to report to the Council in the New Year. We will use the findings of the Panel to drive the delivery of transformational change drawing also on the recent work on the vision for the South East Hampshire Partnership.

Skype

The Marketing and Development Panel have used Skype for one of their panel meetings, it is the first time I believe that SKYPE has been used for a Councillors meeting. It has been launched now for over six weeks and being used extensively by Officers, reducing travelling times, mileage costs and enabling input from other organisations all over the country.

Performance Management

Quarter 2 health check have show that

- **Street cleanliness** – improvements for the majority of figures recorded for street cleanliness (Litter, Graffiti and fly-posting).
- **Planning Applications** – a significant improvement in the figures recorded against the processing of planning applications; two of the three indicators are now on target, the third only falling slightly short of its target.
- **Business Plan Actions\Improvements** – 81 of the 87 Business Plan objectives remain on target. All objectives cited as off track have been investigated, they have either been delivered since the Q2 report or will delivered within this financial year. The amber status highlight a slippage of timetable rather than non delivery. The objectives at amber are: Medium Term Financial Strategy, Vehicle Maintenance Review/Report, elements of Planning improvement plan (ICT),

Parking Review, Review of Business Continuity and the modelling the effects of local changes on finances.

6 month Business Plan Update

Business Improvement have produced an update on the progress of the business plan. This is a short snap-shot of some of the projects and initiatives that are being delivered. It really focuses on the successes and builds on the messages given by the Overview and Scrutiny Board. the deliver. See attached and if you want to look on line see HBC: <http://holli/holli-3003>

IT Services

The IT Partnership continues to progress and deliver to the agreed timetable. On 9th November, the IT Management Group met for the first time. This group is overseeing the development of the IT service, maintaining a overview of technical developments, projects and budgets. The Management group will oversee the detailed implementation of the projects under way.

The IT Partnership Board will meet for the first time in January. The Board will consider the detailed business plan and the actions assigned for the forthcoming year. The Business Plan will be launched in line with the new financial year

Marketing & Customer

The service review for Marketing & Customer has been provisionally approved by JMT. Once the review has been implemented it will contribute to delivery of the Marketing Business Model. The team will drive through the approach to Insight & Data around 'People', 'Price' and 'Place', and specialist resources for 'Promotions' (campaign work and PR).

The Customer Team will focus on delivering the operational side of the Customer Access Strategy focussing on the Web Channel, Channel Shift and Customer Access points. Moving us to the modern vibrant authority our customer expect.

Plaza

The Plaza will be ready for weddings in April 2013, and the premises will be licensed in the near future. The team are working closely with the Registrar from Hampshire County Council to ensure all procedures and practices are in place to facilitate such weddings. The Registration Service situated in the Plaza has been hugely successful and they have requested an additional day in order to extend their service. The team will implement this by Christmas.

Web

The web work is really driving forward and seeing the initial design work is very exciting. I am confident you will all like the new site with its multiple search function so we can all find the things we are looking for. I have met with the working group and have been keeping in close contact with them—all credit to them and a thank you to Cllr G. Smith for getting us this far.

The Web team have been trained on DRUPAL (the new Web content management system), and are focussed on taking the Havant Web to the new system by the end of this year, bringing flexibility and ease of use both internally and externally for our customers.

Launching a new basic site and approaching the improvements in ‘sprints’ or bite sized pieces is the strategy for the way ahead, and has already been reported to Councillors. We will continue to improve the site every month post launch, either with better content or as new technology becomes available. Therefore we are unlikely to ever ‘stop’ or ‘finish’ this programme of digital change as we will need to keep up with technology and service improvements as we move forward. It should be noted that each Service Delivery will take “ownership” of the Web Content and be responsible for its change as and when change is due.

Human Resources

Councillor Development

A councillor intranet page is in the process of being developed and will be shared with me in December. It is anticipated that the intranet page will be launched in late January. In the meantime, if Councillors have suggestions on development activity for example:

Public Speaking, Managing Difficult People etc. Any ideas which could be included in the programme please contact Hilary Ringrose on 02392 446057 or via email:

hilary.ringrose@havant.gov.uk.

A Councillor Conference for HBC and EHDC is scheduled for early, 2013. The topics to be covered at this conference will include the marketing strategy and future basing work. In addition, there will be an internationally renowned speaker who will be attending to deliver a workshop on 'change'. This conference is one not to be missed and will be an ideal opportunity for councillors from both HBC and EHDC to network.

Human Resources (HR) Strategy & Transaction

Implementation of the People Plan continues: this quarter the team have developed: a revised health & wellbeing strategy; a shared Secondment Policy has been drafted; a shared induction programme is underway and a revised Absence Management Policy is going through the formal consultation processes. The team is really striving ahead and the People Plan will be delivered on time and within budget

October, 2012 saw the delivery of a very successful leadership conference. This conference was well received by those who attended and has provided managers with the tools and techniques to manage change more effectively.

Learning & Development

A shared e-learning system was launched in November, 2012. This will provide equal access for all staff to learning opportunities and reduce the overall cost of e-learning by £6,500 per year.

All Team Leaders were asked to attend leadership training during Quarter 3 12/13. This training is an extension of the training delivered last year to the senior management team. This training has been received well by those who attended and will now be extended to Supervisors in the new year.

Safer Havant Partnership

The Annual Junior Citizen event took place at Fort Purbrook between the 12th and 23rd November. Over 1000 young people from Junior Schools throughout the Borough participated and received invaluable input on how to be a model citizen. Subjects covered included

- Fire Safety – how to report a fire and the dangers of arson
- How to give life saving treatment

- The cost of litter and graffiti
- Domestic Abuse – who to tell
- How to recognise pirated goods and
- Water Safety

The feedback from the teachers and pupils was excellent.

Police and Crime Commissioner

The first Police Crime Commissioner Panel will take place on Friday 7th December. A precise of the meeting will be in my next scheduled report.



BUSINESS PLAN UPDATE

Excellent Public Service is Our Business



Times are changing – Service Managers Tracey Howard and Mike Ball are supporting both East Hampshire and Havant in responding to the significant changes surrounding council tax and welfare reform. Thanks to their care and hard work, we have a good understanding of the reform plans and their implications, and in terms of Council tax changes, we will benefit from resident consultation information to inform decision making.

The Eastern Solent Coastal Partnership continues to grow with a strong team now delivering services to Fareham, Gosport, Portsmouth and of course Havant! All business plan targets are on track for this year with the added bonus of meeting income targets.

Making it easier – Did you know that local newspaper circulation has dropped by 40% over the last 10 years? We have now joined the other 560 Councils who "tweet" – Our corporate Facebook and Twitter accounts now provide a new, modern and easily accessible way for our customers to make contact with us. Tools like this also help both Councils to get out an immediate message and get immediate feedback from the customer.

Vibrant communities – 2012 has been an extremely busy time for events – with familiar annual events such as Butterfest and the Water Festival made more special with memorable occasions such as the Olympics and the Diamond Jubilee. We mustn't forget the huge effort involved in bringing together these events – and thanks must go to the countless volunteers across both Councils who give up their time to make a difference to our communities.

COMMUNITY FORUM REVIEW

The Community Forums were launched in their new format in October 2011.

The North East Forum which took place in October 2012 is an excellent example of how these sessions can be made more interesting to the public and responsive to local need. The Forum focused on health and wellbeing, key issues for the local community, with particular reference to changes in health provision. A number of health organisations gave context setting presentations to a packed meeting; this was followed by a "Question Time" session where members of the audience could ask questions of all present.

www.easthants.gov.uk/communityforums



Responding to Economic Hard Times



Open for Business – The Economic Development Service continues to support businesses to locate, start and grow with some impressive results so far this year – 75 start-up grants have been taken up across Havant and East Hampshire.

Havant has adopted Employment and Skills Plans, a requirement for all developers to offer employment and training opportunities for local people as part of Section 106 agreements. The first plan has been signed with several others in the pipeline.

The Economic Development team has also led the expansion of the visitor information network across East Hampshire, introducing information points into libraries and visitor attractions across the district.

It's budget-setting time – However, services have already started to make great progress in finding ways to generate income and encourage local growth. Across Planning and Built Environment we now charge for Development Consultation Forums, and we have increased pre-application charges at both East Hampshire and Havant.

The East Hampshire Parking Review is on target to inform the budget setting process for next year, and carries an objective to also increase footfall in our town and village centres.

Employment sites – pending, planned and approved – Across Havant, a number of sites have received planning approval – including 2 hotels, the plans for Dunsbury Hill Farm have been submitted, and Brodchampton West is to be considered as a potential site as part of the Development Plan.

Good news! The introduction of CIL (Community Infrastructure Levy) at Havant is on target for April – this will enable the Council to raise a levy on new developments over 100 sq m in size. Money raised from the Community Infrastructure Levy will be ring fenced for local infrastructure needed to support the development of the area.

PLAZA CAFE



Havant BOROUGH COUNCIL

The new Plaza Café opened at the beginning of July, serving 740 staff as well as an average of 1000 visitors to the Plaza per month. Run by Wise Catering, a Hampshire-based firm using locally, directly employed staff, they are dedicated to supplying a quality catering service at realistic prices, from suppliers using locally sourced products.

www.havant.gov.uk/havant-12340

Investing in Our Future



Grow your own – As two major employers in the area, we are now working with key partners to unlock opportunities for apprenticeships across Council services, and to promote and improve skills and employability across the region.

Our greatest asset – With the new joint HR service in place, we are now making excellent progress in implementing the goals and objectives within the People Plan. Approved earlier in the year, the Plan highlights the importance we place on investing in our staff. For this year, a key focus has been on Leadership Development, to provide the right support to enable everyone to contribute to the future development of both Councils. Many more objectives will be pursued in coming months...watch this space.

Ambassadors for Climate Change – Our action plans are on track and include successful projects – Insulate Hampshire and Hampshire Solar Challenge.

How IT works – The new IT shared service partnership between East Hampshire, Havant and Hampshire has been approved, and work is already underway to deliver a significant investment in IT services at East Hampshire. By using modern IT in the same way, all services will be able to work more easily with partners and deliver improved services.

77% of all UK residents have an active Facebook profile

(More than half of the over 65's have an account)



Source: <http://www.umfp.co.uk/blog/social-media/social-media-usage-in-the-uk-the-findings/>

CORPORATE FACEBOOK AND TWITTER
 HAVANT: <https://www.facebook.com/HavantBoroughCouncil>
<https://twitter.com/havantborough>
 EAST HAMPSHIRE: <https://www.facebook.com/easthampshire>
<http://twitter.com/easthantsdc>

AND THE WORK CONTINUES..... Leisure Strategy – EHDC, Health and wellbeing Strategy, Learning and development Strategy, E-learning, Continued improvement to work collaboratively with developers, IT service transition, CIL – EHDC

THE CORPORATE STRATEGY THEMES 1-2-3..... Financial Sustainability, Public Service Excellence, Economic Growth

Portfolio Holder Report – Council

Cllr Branson - Governance and Logistics

Revenues and Benefits – Update on Welfare Reform Issues

Benefit Cap

The introduction of a cap on the total amount of benefit that working age people can receive. This is likely to be £500 per week for out of work couples and lone parents and £350 per week for single out of work adults. The cap will not affect working families, pensioners and those on disability benefits. Initially, from April 2013, the cap will be delivered by Councils and will be applied as a reduction to Housing Benefit payments. Longer term the cap will be delivered through the Universal Credit system.

Data shows that there will be approximately 112 customers in the Havant Borough who will be affected by the Benefit Cap. Initial findings suggest that majority of the customers who will be affected are single parents. Further analysis is required to see how many of these customers will also be affected by the Social Sector Size Criteria restrictions.

The DWP will be undertaking a further benefit cap direct mail exercise in January 2013. This will be for all new claimants potentially impacted by the cap since the last direct mail exercise was carried out in September 2012. The January 2013 direct mail will be sent to individual claimants providing information about how the benefit cap may affect them and what support is available.

Size Criteria for Social Sector Housing Benefit awards

The Department for Work & Pensions (DWP) are making changes to the Housing Benefit rules from April 2013, that will introduce a size criteria into the assessment of Housing Benefit for new and existing working age tenants living in the social rented sector. Housing Benefit payments will be reduced by 14% where the claimant is deemed to have one more bedroom than required and 25% where they have two or more surplus bedrooms.

The software required to implement the new rules has now been received and is currently being tested. Work is being done to collate reports that will identify customers who will be affected by the changes.

The Benefit Office will be liaising with Housing Options Team to inform customers affected by the Benefit Cap and the Size Criteria changes. Notifications will be sent out during December.

The Benefit Office will also be liaising with the Housing Associations to advise them which of their tenants will be affected.

Income Collection

- Council Tax collection as at 31 October 2012 was 67.39% compared with 66.97% at the same point last year. This is an increase of 0.42%.
- Business Rates collection at the end of October 2012 was 69.91%, slightly down on the 70.66% collected for the same period last year.

Legal, Democratic and Electoral

The Police Commissioner elections have been successfully delivered by the team which worked extremely hard having had only a short period after the close of the annual canvass to prepare. Feedback is being given to the Government on the process itself and comments received from the electorate which was mainly around lack of information about candidates.

Business Continuity

Jon Sanders and Sue Randall are attending the Service Managers' meeting 22 November to remind Service Managers of the need to update their plans and have joint plans where it is realistic to do so. Meetings will be arranged for services without current plans.

Report to Council 12 December 2012

By Cllr David Collins Environmental & Neighbourhood Quality Portfolio Holder

Operational Services

Open Spaces

Bidbury Mead recreation ground:

- Has been awarded £25,000 after winning the regional 'transform your patch' award. This was a nation wide scheme advertised and promoted by 'Britvic' and members of the public were asked to vote for environmental enhancement projects.
- A jubilee tree has recently been planted and a time capsule was buried beneath by the pupils Bidbury School.

This project has been achieved as a result of having a successful and hard working 'Friends Group'.

Bedhampton Bowls Club have installed a new all weather surface which was funded by the club and Hampshire County Council.

Coastal Recreation

After a very quiet season, due to poor weather, the temporary seasonal staff have now finished. Remaining staff are continuing to ensure that the beach and associated areas are clean, tidy and safe.

Waste & Recycling Collections

Collections crews are continuing to deliver a high level of service to our customers, the number of recorded missed bins has decreased during the month of October.

Street Cleansing

Team members are working hard to ensure that the borough is maintained in a clean and tidy state. They will soon be concentrating their efforts on clearing leaf fall from high priority pedestrian areas.

Waste & Recycling Strategy

Collection calendars for Christmas/New Year 2012 and Bank Holidays 2013 have been included within the latest issue of 'Serving You'.

A 4 week project has commenced in the Chidham Park estate, Havant, the purpose of the project is to:

- Improve and increase the quality and quantity of recycling;
- Reduce the quantity of excess domestic waste;
- Provide an access freeway for pedestrians and wheelchair/buggy/pushchair users;
- Provide advice to residents on safeguarding their bins; and
- Improve the estate with regards to litter, fly tipping and general waste issues.

The second phase of the project to increase recycling from flats in the Wecock farm area will commence early in the New Year. Officers are working with colleagues from Portsmouth City Council on this project.

Vehicle Maintenance Workshop inc Depot

We have taken delivery of two new pedestrian mechanical sweepers which will be operated in Leigh Park & Havant shopping precincts, these machines have been bought as part of the councils ongoing vehicle replacement programme.

The Vehicle Maintenance Workshop team continue the responsibility of maintaining the vehicles and equipment belonging to East Hants District Council and Horndean Parish Council this has achieved an amount of income. This team also continues to be proactive in looking for additional external partners to improve income generation.

Environmental Health

HBC has been awarded a grant of £2000 to take up the UK Food Surveillance System (UKFSS). This will be a web based database that ensures standardised information reaches the microbiology laboratory for every food sample submitted. By use of bar codes, the samples can be tracked and the results kept on the database.

The database may be interrogated to use sample results from across the UK for statistical purposes.

Further to the item reported in April this year, the procurement partnership for Disabled Facilities Grant adaptation equipment in which we have been participating appears to be paying dividends. We have also changed our standard specification to include a better value shower seat which is fitted in the majority of level access shower adaptations. Together, these have resulted in an average £300-£400 saving for most standard level access shower adaptations. Some of the procurement scheme equipment company's competitors have agreed to match their prices and this competition has increased flexibility across the whole range of DFG products. We estimate that that the potential annual saving of about £60,000 could fund an additional 15 to 20 level access shower adaptations within existing budgets.

Neighbourhood Quality

Community Safety including CCTV

The main focus for the Community Safety team this autumn has been the drug and alcohol related anti-social behaviour in South Hayling. The team has been working with the Police and other members of the Safer Havant Partnership to address residents concerns through co-ordinated drive to improve the area in and around the Seafront and Norfolk Mews. Residents and Landlords have been consulted and new working practices adopted to ensure that everyone is aware of the current work being done by other agencies. The flow of intelligence has been improved leading to better front line delivery of services.

Environmental Quality

The Environmental Rangers and Hampshire County Council's Accredited Community Safety Support Officers (ACSO) have been taking part in two joint operations to clamp down on littering in the Greywell and Park Parade areas of Leigh Park. So far 11 Fixed Penalty Notices have been issued. Further joint patrols are being planned. The advantage of joint patrols enables a more coordinated approach, covers a wider area and assists in maintaining good practice and consistency around public realm enforcement.

Transport & Implementation

Hayling Billy Trail Phase 4 Bridge Approaches (Sustrans / HBC / HCC S106 Funded)

The project to extend the Trail southwards from opposite 'The Ship Inn' to Langstone Sailing Club started 5th November and the required minor land purchase is in progress. This phase of works is to widen the footway opposite the Ship Inn, improve the link of the existing Billy Trail from Langstone Road to Mill Lane and relocate the existing bus stop. The contractor is Caroway Contractors from Rowlands Castle. For safety reasons some of the works will be undertaken using traffic light control. This work will be complete by Christmas. We are presently unable to carry out the last section of work on the northern side of the bridge (an off road track past the Langstone Sailing Club HQ) due to the refusal of the Development Management Committee to remove a condition from an earlier planning permission affecting the mainland part of the Trail (completion of this last section would place the Council in breach of the planning condition). The project to complete the route from the south end of the Bridge to the 'Texaco'

garage is in design and a small section may be ready for construction in the spring (again subject to funding and tender return values).

Park Road South, Havant Enhancement (HBC / HCC S106 Funded)

Design is continuing and subject to the approvals process, construction of the scheme is expected to be undertaken from April 2013.

Park Road North, Havant Enhancement (HCC Funded)

In parallel with the Park Road South scheme, this project has been designed and subject to cabinet approval, safety Audit, and tender return values will be constructed starting on 4th March 2013.

Morelands School (HCC Funded Safe Routes to School)

The scheme has been designed and agreement of the local and county councillor is being sort. Portsmouth City Council and the Portsmouth Golf Club are in agreement with the proposal. We are now awaiting HCC Estates approval as the scheme involves the transfer of some school land to the highway authority. This will enable the widening to shared cyclist / pedestrian status of the path linking Crookhorn Lane to Liddiards Way.

Eastoke Access and Disabled Parking

The bound gravel surface has been laid and complete. The replacement shrubs and trees will be planted over the next few weeks.

Waterlooville Town Centre (HBC, PUSH Funded)

Trees and shrubs are to be laid in the northern planter of the precinct early December. An order has been placed with SSE to replace the street lighting in the lower section of the precinct. These works will be completed over the winter.

Hambledon Parade, Waterlooville (HBC S106 Funded)

Two alternative parking layouts are being explored by the design team and Members will be consulted on a preferred option before going to Cabinet for approval.

Middle Park Way / Petersfield Road (HCC Funded Safe Routes to School)

Signing and lining in Middle Park Way creating a cycle link between Petersfield Road and Woolston Road is now complete.

Havant New Lane Cycleway, Havant (HCC Funded)

Tenders have been returned and Caroway Contractors have won the contract. Works began on site week commencing 19 November.

Trosnant Schools (HCC Funded Safe Routes to School)

Further feasibility works are being carried out before the client decides on a preferred option. Safety concerns have been raised by the design team on one of the options. Design work should start on the preferred option mid December.

West Beachlands Resurfacing Works (HBC Funded)

Options are being explored to resurface the toilet car park and café bench area with an alternative material.

Frendstaple Road Cycle Route (HBC Green Transport Funded)

Design on this scheme to provide a cycle route from A3 London Road to Park Lane via Highfield Avenue, The Glade and Tempest Way utilising the existing highways and footpaths wherever possible is complete. A bid to HCC extend this project to Park Lane and Sapphire Ridge. The project has therefore been put on hold until March 2013 as this is when HCC funding becomes available.

Footpath 88 Hayling Island – Mill Rythe / Hayling College to Tournerbury Lane (HCC Funded SRtS / RoW)

Design work has started to widen this path and to improve the quality of the surface so as to allow cycle and pedestrian path. The legal status of the path will also need to be changed. The legal work will be carried out by HCC. The local and county councillors are in agreement with the project.

Plaza Artwork

Three artists submitted proposals for an artistic barrier for the old Members car park (south car park) at the Plaza. These proposals will go to Cabinet to seek approval before proceeding forward.

Parking and Traffic Management

The parking team continue to enforce the restrictions across the HBC area and are issuing tickets to any vehicles found in contravention of the restrictions. The parking review will be decided at Full Council.

We have just successfully been awarded the Park Mark, safer parking award for the same 6 car parks we have had awarded for the last 5 years in HBC. This is good as even with some of the CCTV removed the award has been retained in Civic Centre Road East, Civic Centre Offices East, East Pallant, Prince Georges Street and Elmleigh Road in Havant and Wellington Way in Waterlooville. Link to the site is <http://www.parkmark.co.uk> and means the car parks are vetted by the Police and have measures in place in order to create a safer environment for both you and your vehicle.

There are three key Traffic Orders that have been implemented in the last month and these are:

London Road – Experimental Order to remove the Driving Prohibition and introduce limited waiting spaces to allow the public to park in the southern end of the precinct. This was to attempt to assist the traders at this end that are suffering with a loss of trade.

Kinnell Close – There were repeated reports of missed bin collections due to parked vehicles. So some restrictions were put in under an Experimental Order to prevent this issue as it would mean no access to emergency vehicles also.

Marples Way – This was put in place as the delivery vehicles were getting stuck and unable to manoeuvre due to parked cars.

The team continue to deal with requests for signage and road closures and will be carrying out some work for HCC in the EHDC area in the next few months too.

Report to Council 12 December 2012

By Cllr Yvonne Weeks, Economy & Communities Portfolio Holder

ECONOMIC DEVELOPMENT

Unemployment figures

Unemployment has fallen slightly across Hampshire. However there have been small rises in unemployment across both our areas. In Havant it is up from 2368 (3.3%) in Sept to 2405 (3.4%) in Oct. In East Hants the numbers are up from 963 (1.4%) to 998 (1.4%)

Unemployed Claimants and Residential Unemployment Rate:					October 2012		
Havant							
Census Area	Statistic Ward	Males		Females		Total	
		Number	%	Number	%	Number	%
Barncroft		157	8.7	59	3.1	216	5.8
Battins		189	9.7	74	3.5	263	6.5
Bedhampton		77	2.8	42	1.5	119	2.2
Bondfields		169	8.2	74	3.5	243	5.8
Cowplain		54	1.9	27	0.9	81	1.4
Emsworth		57	2.4	46	1.8	103	2.1
Hart Plain		132	4.7	70	2.3	202	3.5
Hayling East		77	3.1	49	1.9	126	2.4
Hayling West		52	2.4	25	1.1	77	1.7
Purbrook		79	2.8	49	1.7	128	2.3
St Faith's		83	3.3	60	2.3	143	2.8
Stakes		159	5.1	75	2.3	234	3.7
Warren Park		228	11.2	114	4.8	342	7.8
Waterloo		95	3.4	33	1.2	128	2.3
Havant*		1,608	4.7	797	2.2	2,405	3.4

Business start up grants

Funding of £25,000 was allocated for 50 grants in 2012/13. Due to an under spend in 2011/12 a further £2,500 was added enabling 55 grants to be offered. The round opened in April 2012 and was fully subscribed by the end of August 2012. Here is a breakdown of this years applicants:

GENDER

MALE 31 FEMALE 24

LOCATION

HAVANT 22
 WATERLOOVILLE 10
 HAYLING 12
 EMSWORTH 8
 LEIGH PARK 3

PREMISES

Home based 32
 A usage (shops, etc) 13
 B usage (office, industrial) 7
 C usage (hotels ,etc) 1
 D usage (day centres, etc) 2

TYPES OF BUSINESS

CONSTRUCTION 9
 BUSINESS SERVICES 5
 PERSONAL SERVICES 16
 HOSPITALITY 5

MANUFACTURING 6
 RETAIL (inc online) 9
 VEHICLE REPAIR 4
 MARINE 1

Skills and Employability Partnership

The 7th Annual Havant Skills and Employability Conference will be held Friday 30 November 2012 at Langstone Technology Park, Havant and focus on overcoming the barriers to creating a highly skilled workforce. Over 125 delegates have booked to hear presentations from Solent LEP, University of Portsmouth and other speakers. Rt Hon David Willetts, MP Minister for Universities and Science is the special guest speaker.

Promoting apprenticeships

Managers from HBC and EHDC attended an internal workshop on 23 Nov to promote apprenticeships and to encourage council services to offer an opportunity for an apprentice to work within their service area. This is part of our corporate commitment to employ apprentices across the organisation and provide a much needed boost to the number of apprenticeship opportunities in the area. This event had excellent support from local providers including Alton College, Havant College, South Downs College, Highbury College, PETA and the National Apprenticeship Service.

Tourism

2013 Hayling Island & Emsworth Visitor Guide is in the final stages of production, 25,000 copies will be printed shortly, followed by circulation. While advertisers are slightly down on last year the guide remains a principal route through which the local visitor economy is promoted.

Town Centres vacant units

LOCATION	Sept. 2011	April 2012	Oct. 2012
HAVANT	25/256 (9.77%)	27/257 (10.50%)	23/258 (8.91%)
WATERLOOVILLE	15/205 (7.32%)	18/205 (8.78%)	19/205 (9.27%)
LEIGH PARK	21/99 (21.23%)	22/99 (22.22%)	21/99 (21.23%)
EMSWORTH	2/117 (1.71)	3/117 (2.56%)	3/119 (2.52%)
TOTAL	63/677 (9.30%)	70/678 (10.32%)	65/681 (9.54%)

Waterlooville - London Road restrictions lifted to help local business

Restrictions to waiting, loading and unloading in London Road South, Waterlooville will be lifted on a trial basis in a bid to boost trade. The Waterlooville Business Association had expressed concerns to Havant Borough Council that the current restrictions were having a negative impact on trade in the area.

Following discussions between the two authorities, Hampshire County Council have agreed to apply an 18 month experimental order that will remove the restrictions on traffic and introduce limited wait bays as requested by the traders.

These changes were made from Friday 23 November 2012.

The experimental order could be removed if the changes present unforeseen problems.

There will be a six-month period where Hampshire County Council will hear opinions in support or objection to the order, which will inform the decision on whether the changes are made permanent.

Town centre events

Christmas lights switch on - scheduled for : 30 November Havant, Emsworth and Leigh Park, 08 December Waterlooville, 07 December Mengham

Emsworth will now be holding a Farmers Market on the 3rd Saturday of each month starting in January 2013. The market will be held in the Palmers Road car park.

COMMUNITIES

Community Marketplace

The 2nd Community Marketplace was held in October with around 50 members of local community groups bringing displays and taking part in a number of workshops including Billy's Lake, services for young people, Community Independence Team and a Community First HEH update from the Chairman Beverly Jones. The feedback has been positive and provided some helpful suggestions for future events including holding the event in the Atrium and involving the public. It is envisaged the events will continue to take place on a six month basis with the next one in April 2013.

Hayling Island

Hayling Island Community Led Plan

The results of 'Hayling in our Hands' Community Questionnaire have now been analysed, with a pleasing 900 responses which equates to 10% of households. The top priorities for Hayling Island have been identified as follows:

- Cost of Parking
- Speeding - Traffic Calming Measures
- Infrastructure & Development
- Bicycle Riding – Cycle Paths & Riding on Pavements
- State of Pavements and Roads
- Out of Control Dogs or Dog Fouling
- Facilities for Young People
- Drugs

The group are now being supported to develop a Community Plan based on these priorities, identifying appropriate partners and actions to help address the issues. A workshop has been held and the draft plan will be available in the New Year.

Hayling Island Community Centre – Sports Pavilion

The Hayling Island Community Association are being supported to develop a project plan and identify funding for an extension to the existing Community Centre building. The extension will incorporate improved, larger facilities for the Cricket and Football Club as well as a Community Café area. It is also hoped the project will include a cultural element, enabling exhibitions by local artists.

Hayling Billy 50

The Pre-application was well received by Heritage Lottery with no changes required. The full application is being reviewed by the Partnership Group mid November with view to submit by the end of November.

Leigh Park

Community First Panels – both panels were invited to a workshop held by HBC to help them understand how to do a community plan as this is the next condition of the Community Development Foundation grant. The workshop was to also encourage partnership work with the other community led planning groups.

Leigh Park Community Led Planning Group (Battins & Warren Park wards) – The group have finished the first draft of the public survey and decided to launch this in the New year. It has been decided that the Community First Panels and the Community Led Planning Group will all use one generic survey and they are all working on a second draft together.

Leigh Park Community Forum – Policy Planning & Urban Design gave a presentation for members of the public to learn about the Leigh Park allocations policy. The workshops for Leigh Park had previously had low turn outs, however numbers of attendees at this presentation had increased, thanks to the Forum's efforts in promoting the event.

Leigh Park Community Association – The association have now held two network meetings each month with about 40 different services attending. The Leigh Park officer received a thank you email from the Chairman to express the appreciation from the Managing Trustees. Visible Accreditation for the Association has restarted, with support from the HBC Leigh Park Officer and HCC Community Officer. The Association has worked incredibly hard over the last 12 months to move back into a position of financial stability.

Leigh Park Health Trainers are now looking at having their base in Leigh Park Community Centre.

Leigh Park Outdoor Play Project – now renamed Leigh Park Free Rangers. The first Big Lottery Reaching Communities proposal for £250,000.00 has been declined due to a lack of need compared to other similar projects across the UK. The group have been invited to submit a second proposal and a workshop style meeting was held to work on a second application ready for submission in the New Year.

CPiP – The first Big Lottery - Awards for All proposal for £10,000.00 has been declined due to them requiring more information with regards to landownership and more evidence of need. The CPiP committee are in the process of strengthening

their second proposal to the Big Lottery. The group has secured small amounts funding from HCC, HBC, and local fundraising events for approx £7000.00 to date.

Warren Dam – HBC officers held a presentation to the Heritage Lottery Fund to give an idea of a potential project in the Warren Dam. HLF has expressed a lot of interest and asked for a more formal proposal application.

Leigh Park Activity Challenge Enterprise are asking all Leigh Park Schools to nominate an individual or group to take part in a talent contest next summer, based on the creative arts.

Leigh Park Women's Institute – financial support and advice is being given to the President because the Leigh Park WI struggle with funding and do not have as much reserves compared to most of the other WIs across the Borough.

Leigh Park Senior Citizen Club – financial support and advice is being given to this group and also the promotion of the club to encourage more members. They currently have about 30 members and have room for about another 20.

Leigh Park Carnival Committee has now disbanded and reformed at The Leigh Park Festival Committee and are now independent of the Leigh Park Community Association.

Leigh Park Christmas Grotto Committee – The group have a new Terms of Reference and Operational Procedures in place and are currently working with HBC HR to address safeguarding policies. The Christmas Grotto opens on Friday 30 Nov 2012 from 1pm onwards.

Emsworth

Emsworth Museum – During the October Emsworth Museum Committee Meeting, fundraising and sustainability issues were discussed. The charity are also looking at ways to expand the museum by applying for funding to house an online archives section for members of the public.

Emsworth Community Association – a fundraising sub-group are raising funds to make improvements to building and providing the general public with better facilities.

Emsworth Business Association & Emsworth Community Association – Christmas activities are taking place in the square on Friday 30 November 2012 from 5pm onwards.

Waterlooville

Waterlooville Community Forum

The Steering group now has a full set of officers. The next Public plenary session is planned for January 2012 to be held at WACA.

The Waterlooville Events team

This team is now a sub group of the Forum. The team are currently organising a Christmas Grotto in an 'unused' shop in the Town centre. £2,000 has been secured for this event. Fundraising for Christmas lights has been a challenge and is ongoing.

Community Planning

John Briggs from PAWARA has offered to Chair the group. 2 local community representatives from each of the 5 wards have been selected as a contact point. A draft Consultation survey has been drafted with a view to distribute it across the WaterlooVille area before Christmas.

'Community Development in WaterlooVille' Facebook page

- **Total likes** (the amount of new people that like the page) is 115 people. This is an increase of 2.68%.
- **Friends of Fans** (the amount of unique people who were friends with people that like the page) is 28,938 people (this is an increase of 5.1%).
- **People that are talking about this page** (commenting on status updates or sharing articles) is 43 people. This is an increase of 59.26%
- **Weekly total reached** (the unique amount of people that have seen any content associated with the page). Between 2nd and 9th November is 489 people. This is an increase of 12.41%.

Facebook has given the page £25 worth of free advertising. This will increase the amount of 'followers' and enable us to share information to more members of the Community. The figures show that there are 13,000 Facebook active users in WaterlooVille.

Billy's lake project

A Public consultation held at the Acorn Community centre on 8th November was well attended by local people that live near the lake. Their main concerns were the proposed foot path, increased anti social behaviour and planned allotments. These concerns will be addressed.

Litter Picks

A group of students at Southdowns College are litter picking in and around the College especially the walk through to the local shops which historically local residents have complained about.

A group of local residents are continuing to litter pick around the Springwood Community centre/Stakes Hill area. They meet every 7 weeks.

Sports Development

Sport and Physical Activity Alliance (SPAA)

Following the funding of the successful parkrun programme at Staunton Country Park, the Havant SPAA opened its grant application and has funded a total of six community sport and physical activity projects.

South Downs College launched ATP

South Downs College launched their new 3G artificial turf pitch on 19th October at College Road. This facility will deliver a mix of educational and community use sport and will look to host a number of football clubs to deliver youth and adult sessions.

Sports Awards

Havant Borough Council and working in partnership with the Havant Borough Sports Association to organise and deliver the Havant Sports Awards. The awards will take place at Park Community School on Thursday 28th February 2013. Nominations are currently open and close on 16th December 2012. Winners from the Havant awards will be forwarded for entry to the Hampshire awards to be held in March 2013.

Young People

Youth Councillors continue to work with the Leigh Park Outdoor Play Partnership.

The youth council have finalised the criteria and created the publicity for their 'Community Fund'. Small community and 'not for profit' organisations from across Havant Borough, with a children and young person focus, are being encouraged to apply for up to £250. The closing dates for applications is January 7th 2013.

Youth Councillors volunteered their time and energy to support a community event in Emsworth. The Greenhouse café celebrated its 10th year in business by inviting the public to attend a 'pop up cinema'. The Greenhouse Cafe is situated on the original site of the Emsworth cinema. The pop up cinema was a 'green' event and the cinema equipment was powered by cycle power! Youth councillors cycled these bikes all afternoon and helped collect money. All proceeds went to Cancer Research.

Youth Councillors continue to work with Charlie Fletcher and students from Warblington School on the Havant Heritage Trail project. All the research has been finalised during a workshop held at The Spring over the half term. The group will now be working with a voice over professional in readiness for the recording to be used as a podcast and mobile phone app.

The youth council continue their safety campaign re the Hayling Billy Trail crossing on the Langstone Road. The group have written their own press release and have created both a paper and online petition. <http://petitions.web-labs.co.uk/havant/public>

The youth council have also been approached by a staff member at Warblington School who is working with their students on a similar campaign which affects the safety of all crossing the Havant Road. Youth Council members will work with the school in order to strengthen both safety campaigns.

Housing Services

Headlines from the 3rd Housing Report from Shelter, National Housing Federation and CIH reflect the local position in Havant

Housing supply – Britain isn't building

The recent stimulus package has the potential to help improve the housing market but it is extremely worrying that house building remains so low and that the Government's record warrants no better verdict than 'no progress' towards improving the dire state of supply.

Homelessness – Vulnerable at higher risk

Families in temporary accommodation, and in B&Bs for more than six weeks, are increasing, and worrying figures suggest rough sleeping is rising in London. Homelessness acceptances have fallen slightly over the last quarter, having risen the previous five.

Evictions, repossessions and arrears – Preventative approach yields Results

Repossessions, court actions and significant mortgage arrears are all down, which is good news for home owners and tenants. But this positive trend is tied to low interest rates, which are expected to start rising before the end of this Parliament.

Housing Development

So far the third quarter (October - December) of 2012/2013 has seen no new affordable housing provision, however at least 4 new units are expected before the end of November.

Current development sites

- **Hampshire Farm, Emsworth**- proposed 84 affordable units, mixed tenure, phased development over a 3 year period provided by First Wessex . Construction now in progress, estimated completion between January and April 2013.
- **Purbrook Park School site**- developer Barratts. First Wessex are now in contract with Barratts to provide 23 affordable units, mixed tenure. Handover dates are not known at this stage but construction underway.
- **Mary Rose House, Woolston Road**- 25 affordable units, mixed tenure, to be delivered by Guinness Hermitage. Planning permission granted 31/08/2012.

Future development sites

- **Little Oaks, Emsworth**- 14 affordable units
- **Former Cricketers pub site, Leigh Park** - 10 units, all Affordable Rent
- **Dukes Meadow** Phases 3 & 4, Taylor Wimpey, 88 affordable units, mixed tenure, application pending

Pre-decision sites

- **Scratchface Lane**, Crayfern Homes - 30 affordable units , mixed tenure, application pending
- **Milton Road, Cowplain** - 21 affordable units, new application in
- **Ranelagh Road** Phase 2, Orchard Homes 2- 24 affordable units, mixed tenure, new application in
- **Warblington School** site, Bloor Homes new application in.
- **St Michaels Convent**, Waterlooville - Linden Homes, 25 affordable units, mixed tenure. Guinness Hermitage identified as RP.
- **Fox Pub site, West Leigh** - 7 units, all affordable rent through Radian HA.

Pre-app sites

- **Manor Farm, Denvilles**, 67 affordable units

Hampshire Home Choice

On the 26th October 2012 the Hampshire Home Choice Board met for the first time with Portfolio Holders from each respective council. The focus of the meeting was to consider the proposed changes to the Allocations Framework in line with the Localism Act. Changes include reducing the number of Bands, reviewing how Service Personnel are assisted through the scheme, addressing under-occupation and the Welfare Benefit reform implications and the policy on Cross boundary moves.

The meeting was extremely productive and agreement was reached in principle by all four Portfolio Holders and the revised Allocations Policies will be taken to the relevant Cabinets sometime in the first few months of 2013 once full consultation is complete.

Homelessness

Numbers being placed into B&B continue to rise with there currently being 3 households living in B&B in Portsmouth, Aldershot and Slough, and a further 2 living in mobile homes. B&B is used as a last resort and placement outside the district is a necessity as there are no suitable establishments that can be accessed locally. Households are spending longer periods in B&B whilst enquiries are being made and alternative accommodation sourced.

CALENDAR OF MEETINGS - 2013-2014

APRIL 2013				
1	8	15	22	29
2	9	16	23	30
3	10	17	24	
4	11	18	25	
5	12	19	26	

MAY 2013				
	6	13	20	27
	BH		CI	BH
	7	14	21	28
			SC	
1	8	15	22	29
SV	MM	CAB		JGC H
2	9	16	23	30
E	DMC		SV	DMC
3	10	17	24	31

JUNE 2013				
3	10	17	24	
CI	CI		S	
4	11	18	25	
LPP	JHR H			
5	12	19	26	
	L		CAB	
6	13	20	27	
DCF	SV	DMC		
7	14	21	28	

JULY 2013				
1	8	15	22	29
				S
2	9	16	23	30
			SC	
3	10	17	24	31
			C	
4	11	18	25	
SV	DMC	DCF	SV	
5	12	19	26	

AUGUST 2013				
	5	12	19	26
			S	BH
	6	13	20	27
	7	14	21	28
1	8	15	22	29
DMC		SV	DMC	
2	9	16	23	30

SEPTEMBER 2013				
2	9	16	23	30
			S	
3	10	17	24	
	SC	LPP		
4	11	18	25	
CAB	JGC E		L	
5	12	19	26	
SV	DMC	DCF	SV	
6	13	20	27	

OCTOBER 2013				
	7	14	21	28
				S
1	8	15	22	29
CAB		C	JHR E	
2	9	16	23	30
DMC		SV	DMC	
3	10	17	24	31
4	11	18	25	

NOVEMBER 2013				
	4	11	18	25
				S
	5	12	19	26
			SC	
	6	13	20	27
		L		CAB
	7	14	21	28
	DCF	SV	DMC	DCF
1	8	15	22	29

DECEMBER 2013				
2	9	16	23	30
			S	LO
3	10	17	24	31
	LPP			LO
4	11	18	25	
JGC H	C		BH	
5	12	19	26	
SV	DMC	SV	BH	
6	13	20	27	
			LO	

JANUARY 2014				
	6	13	20	27
				S
	7	14	21	28
			SC	
1	8	15	22	29
BH		L		
2	9	16	23	30
DMC		SV/DCF	DMC	
3	10	17	24	31

FEBRUARY 2014				
3	10	17	24	
			S	
4	11	18	25	
	JHR H		SC	
5	12	19	26	
CAB		C		
6	13	20	27	
SV	DMC	DCF	SV	
7	14	21	28	
			CAB-B	

MARCH 2014				
3	10	17	24	31
				S
4	11	18	25	
LPP				
5	12	19	26	
	JGC E	CAB	L	
6	13	20	27	
DMC		SV	DMC	
7	14	21	28	

APRIL 2014				
	7	14	21	28
			BH	S
1	8	15	22	29
2	9	16	23	30
		C		SV
3	10	17	24	
	SV	DMC	DCF	
4	11	18	25	
		BH		

MAY 2014				
	5	12	19	26
	BH		CI	BH
	6	13	20	27
			SC	
	7	14	21	28
	MM	CAB		
1	8	15	22	29
E	DMC		SV	DMC
2	9	16	23	30

KEY			
MM	- Mayor Making & Annual Council	S	- Seminar (Check with Democratic Svs for subject)
C	- Council Meeting	DCF	- Development Consultation Forum
CAB	- Cabinet	E	- Elections
CAB-B	- Cabinet (Budget Meeting)	CI	- Councillor Induction Session
SC	- Scrutiny Board	BH	- Bank/Public Holiday
DMC	- Development Management Committee	LO	- Limited Opening (due to Xmas)
SV	- Site View Working Party	LPP	- Local Plan Panel
L	- Licensing Committee		
JHR	- Joint Human Resources Committee (H = Held at Havant / E = Held at East Hampshire)		
JGC	- Joint Governance Committee (H = Held at Havant / E = Held at East Hampshire)		

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